GUARANTOR USER MANUAL

Version 1.0

NAGALAND INNER LINE PERMIT

Government of Nagaland

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1. ABBREVIATION& SYNONYM

Guarantor ID : Refers to the unique guarantor ID issued by the ILP Portal on approval by the concern authority.

Application ID : Refers to the guarantor application number auto generated by system when a new application is submitted.

Email : Refers to the guarantor email ID.

Note: make sure to provide a valid email for further communication. All communication and notification will be done via email only.

Phone Number : Refers to the end guarantor phone number.

OTP : One Time Password / One Time Pin

UID : Unique Identification Number, refers to the guarantor ID

2. INTRODUCTION

The purpose of this document is to give step-by-step instructions for the Guarantor to Register, Check Application Status, Re-upload Documents, Print Guarantor Card, and Verify Guarantor.

3. NEW GUARANTOR REGISTRATION

Go to ILP Portal (https://ilp.nagaland.gov.in/guarantor/verify-phone) > GUARANTOR > Guarantor Registration.

Enter your phone number, click on send OTP. An OTP will be sent to your phone number for authentication. Refer the screenshot below:-

Fill in all the necessary details in the registration form.

NEW GUARANTOR FORM

FIRST NAME *		MIDDLE NAME	
LAST NAME			
FATHER FIRST NAME *		FATHER MIDDLE NAME	
FATHER LAST NAME			
D.O.B (DD-MM-YYYY) *	dd-mm-yyyy	GENDER *	Select Gender
IDENTIFICATION MARK *			
OCCUPATION *		TRIBE *	Select Tribe
RELIGION *	Select Religion		
EMAIL *		CONFIRM EMAIL *	
PHONE NO	8575075123	ALTERNATE PHONE NO	
AADHAAR NO			

☐ Spouse (Check if Applicable)

SPOUSE FIRST NAME		SPOUSE MIDDLE NAME	
SPOUSE LAST NAME			

PERMANENT ADDRESS

ADDRESS *			
POST OFFICE *		POLICE STATION *	
DISTRICT *	Select District	PIN CODE *	

PRESENT ADDRESS

☐ SAME AS PERMANENT ADDRESS

ADDRESS *			
POST OFFICE *		POLICE STATION *	
DISTRICT *	Select District	PIN CODE *	

Upload all the necessary documents.

Note: incomplete document will be rejected

On successful submission an application ID will be generated as shown below. The same will be sent to your registered phone number and email. Keep the application ID for future reference.

Guarantor application successfully submitted. Your application ID is 421110002

4. CHECK APPLICATION STATUS
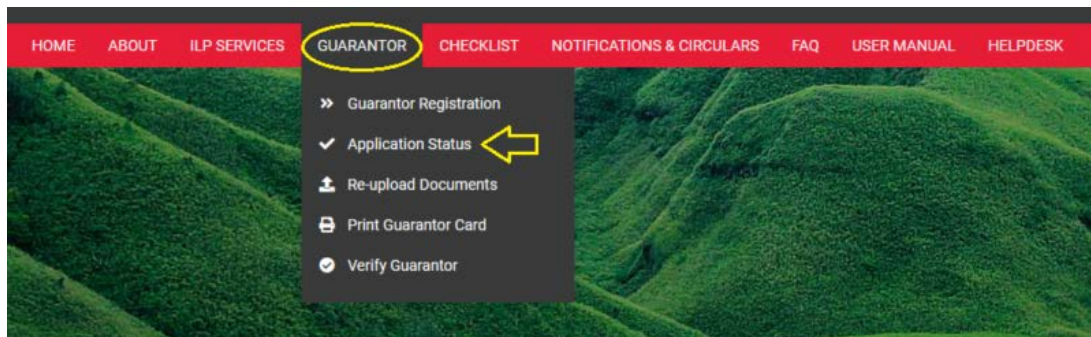
Go to ILP Portal (**https://ilp.nagaland.gov.in/guarantor/status**)>GUARANTOR>

Application Status

Enter the Application ID, DOB, Captcha and Search.

Application status result as shown below. Guarantor can also download his application form.

5. RE-UPLOAD DOCUMENTS

In case an applicant's documents have been rejected.

Go to ILP Portal (https://ilp.nagaland.gov.in/guarantor/documents) > GUARANTOR >

Re-upload Documents
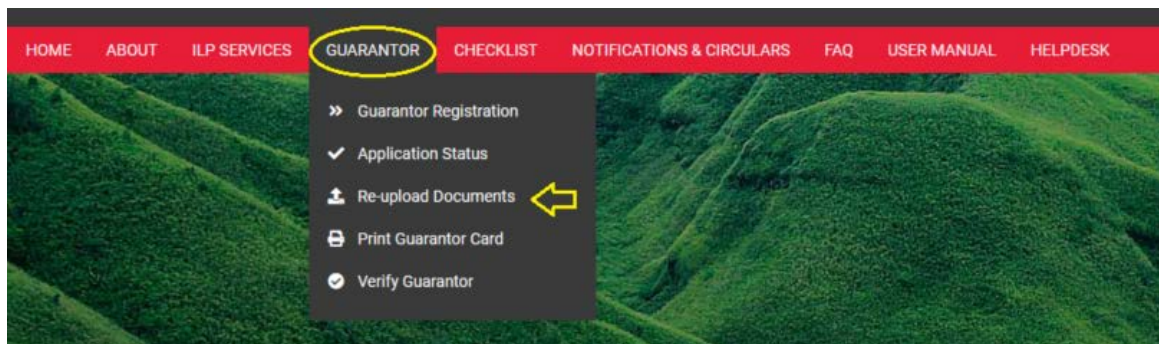
Enter the Application ID, DOB, Captcha and Search to Re-upload.

Verify the details and upload all necessary documents. Refer the screenshot below:-

On successful submission a confirmation will be shown, refer the screenshot below:-
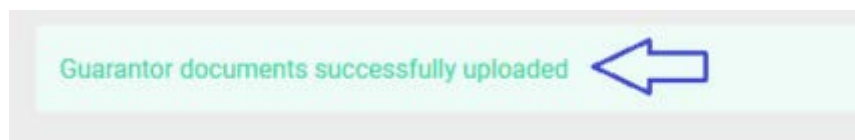
6. DOWNLOAD & PRINT GUARANTOR CARD

Go to ILP Portal (https://ilp.nagaland.gov.in/guarantor/print) > GUARANTOR > Print
Guarantor Card

Enter the Guarantor Number, Date of Birth, Captcha and click on Download.

7. VERIFY GUARANTOR

Go to ILP Portal (https://ilp.nagaland.gov.in/guarantor/verify) > GUARANTOR > Verify Guarantor.
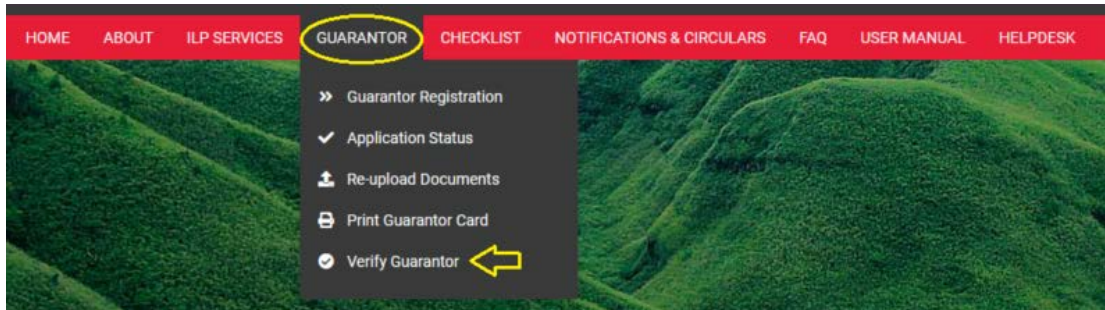
Enter Guarantor Number, Date of Birth, Captcha and Search.

Verification Result:

VERIFY GUARANTOR	← BACK TO SEARCH
UID NO	ILPG21110001
GUARANTOR NAME	NAME
VALIDITY	05-11-2021 to 05-11-2022
STATUS	Active